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<b>Name:</b>	<b>Saint Mary's University Smoke-Free Campus and Tobacco Use Policy</b>
Policy Number:	6-2016
Origin:	Human Resources
Approved:	2018-JUL-01
Issuing Authority:	Vice-President, Finance and Administration
Responsibility:	Senior Director, Human Resources
Effective Date:	2018-OCT-16
Revision Date:	2018-JUL-01, 2018-OCT-16
Supersedes:	6-2014 Tobacco Free Campus Policy

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### **Purpose**

The purpose of the Smoke-Free Campus and Tobacco Use policy is to provide a healthy and safe working and learning environment for all the Saint Mary's Community, including students, employees, contractors and visitors to the campus.

Saint Mary's University is committed to leading the promotion of health, well-being, and safety of students, staff, faculty, and visitors to our campus. The use of smoking products and tobacco products is a proven health hazard. This policy and its educational efforts are intended to model a healthier and cleaner campus environment.

### **Policy**

We believe that a healthy, safe, and clean environment is an important part of campus life. Due to the health hazards, fire risks, and environmental concerns associated with the use of smoking and tobacco products, the University will take all reasonable precautions to protect health, safety and well-being by prohibiting the use of smoking and tobacco products anywhere on Campus. Anyone using or consuming a smoking or tobacco product is expected to leave University property to do so.

Those using smoking products and tobacco products in areas surrounding the University are expected to respect provincial legislation (<http://www.gov.ns.ca/hpp/cdip/smoke-free-places-act.asp>). The University asks members of the Saint Mary's Community to help maintain a positive relationship with our neighbours and to respect neighbouring properties near or adjacent to the University.

### **Scope**

This policy applies to all individuals on Campus including but not limited to employees, students, contractors and visitors.

The burning of sage, cedar, sweetgrass, kinnikinnick and tobacco is an integral part of cultural ceremonies and, therefore may be burned on campus in accordance with the University "Smudge and Pipe Protocol."

## Definitions

Campus: includes any or all owned, leased, rented or maintained property including but not limited to buildings and grounds. Campus also includes all University owned, leased or rented vehicles.

Smoking and Tobacco products: includes all forms of tobacco, herbal, or simulated derived or containing products, but not limited to the following products or devices:

- Traditional, hand rolled (such as bidis), blended (such as kreteks or clove) cigarettes, cigars, and cigarillos;
- Pipes of all kinds including water pipes, hookahs, and bong;
- Smokeless or orally used tobacco for the use of chewing, sniffing, or dipping (such as spit), and spit less, snuff as well as nasal (such as snus);
- Herbal snus or dipping products (such as pouch, loose leaf, etc.)
- Herbal or plant simulated products or cigarettes;
- Products intended to mimic smoking such as e-cigarettes, vaping devices, or inhalers;
  - E-cigarettes and Vaping devices: electronic vaping devices are electronic inhalers meant to simulate and substitute for tobacco smoking, and include devices such as electronic cigarettes (e-cigarettes), personal vaporizers (PV), and electronic nicotine delivery system (ENDS) which are all prohibited as they simulate tobacco smoking, and;
- Medical or recreational cannabis is not to be smoked on Campus property. Persons who are authorized to possess medicinal cannabis are encouraged to discuss other methods of consuming medical cannabis with their family doctor.

## Procedure

It is expected that mutual respect and understanding will allow the Smoke-Free and Tobacco Use Campus policy to function effectively. Faculty, staff, and students have a joint responsibility to share in the enforcement of this policy.

When possible, violations may be discussed directly and respectfully with the person concerned. Complaints may be reported to University Security at 902-420-5577. Security will contact the individual, advise them of the policy, and ask them to move from the Campus. If the individual does not move, or are repeat offenders, Security personnel will request the individual's identification. All individuals asked for identification must provide the identification or will be asked to leave the Campus.

Violations of the policy will be handled through existing disciplinary processes. The names will be forwarded, as follows, for the appropriate response:

- By students, to the Senior Director, Student Services (902-420-5608);
- By SMU staff, to the Senior Director, Human Resources (902-420-5564), who will forward the complaint to the appropriate manager;
- By Faculty, to the Senior Director, Human Resources (902-420-5564), who will forward the complaint to the Vice-President, Academic and Research Office;
- By visitors, to the Department being visited;
- By contractor employees, to the Senior Director, Facilities Management. (902-420-5572).

Any questions related to the content of the policy, or its interpretation, should be directed to the Senior Director of Human Resources.

## References

Occupational Health and Safety Act, S.N.S. 1996, c.7

Smoke-free Places Act, S.N.S. 2002, c. 12

Smudge and Pipe Protocol

Health & Wellness Strategy 2011

OHS Program and Policy

Cannabis Control Act

Halifax Regional Municipality Bylaw N-300 Respecting Nuisances and Smoking